

**A Revolving Loan Fund  
For  
Significant Benefit to Rural Areas of the Region  
Through  
Stimulation of Economic Development  
With  
Seed Money or Supplemental Money to Maximize Leverage  
For  
Creating Jobs or Providing Facilities and Services**

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Project Name

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Submitted by

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Date

**Create or Retain Employment**

*Create New Jobs*

Current Number of Employees  
Number of New Jobs to be Created

*Retain Jobs*

Current Number of Employees  
Number of Jobs to be Retained

**Provide Needed Facilities and Services**

Industrial/Commercial  
Small Business Expansion  
Small Business Start Up  
Business Incubator  
Community Infrastructure  
Community Facilities  
Medical Facilities  
Training/Educational Facilities  
Tourism

**Summary Funding Request**

*Total Project Cost*

*Other Funding*

Source #1

Source #2

*Requested Funding from RLF*

Requested Funds may not exceed 80% of Total Project Cost

*Term (in months)*

*Requested Interest Rate*

*Requested Payment Schedule*

Monthly

Quarterly

Annual

## **Required Attachments**

### **Application Items**

*Name of Company*  
*Physical, Mailing and e-mail Addresses*  
*Telephone and Fax Numbers*  
*Type of Company (Corporation, Proprietorship, Governmental Entity)*  
*New or Existing Business (Year Established)*  
*Employer Identification Number (Federal Tax Number)*  
*Named Principals (Name, Title, Address, Phone Number)*  
*Bank (Name, Address, Phone Number, Contact Person, Account Number)*  
*Three Business Credit References*  
*Three Personal Credit References*  
*Authorization and Release of Information from Bank and References*

### **Project Description Including Rationale**

### **Business Plan Including Three Year Operating Projections**

*Summary –Key Points of Plan*  
*Survey and Analysis - Information on Customers & Competitors*  
*Statements –Strengths, Weaknesses, Opportunities & Threats*  
*Product/Service as Fulfillment of Need & Factors of Growth*  
*Financial Performance –Income Statement & Balance Sheet*  
*Financial Projections –Expected Three Year Performance*  
*Plan for Repayment of Loan & Contingencies*